

Application Date _____

Personal Information

Last Name _____

First Name _____

Middle Name _____

Address _____

Home Phone _____

City, State, Zip Code _____

Cell Phone _____

Position Desired

Position Desired _____

Date Available _____

Have you applied here before?

- Yes
- No

If so, date and position applied for

Can you, after employment, submit verification of your identity and legal right to work in the United States?

- Yes
- No

Employment type desired?

- Full-time
- Part-time
- Temporary
- Internship
- Summer

What prompted you to apply here?

- Advertisement
- Referral
- Agency
- Other

Are you 18 years of age or older?

- Yes
- No

HAVE YOU EVER APPLIED FOR OR BEEN EMPLOYED BY VISIONS, VCB OR SELIS MANOR?

- Yes
- No

If yes, date and position applied for _____

DOES OR HAS ANY RELATIVE WORKED FOR VISIONS, VCB OR SELIS MANOR?

relationship, date and position _____ If yes, name _____

DOES OR HAS ANY RELATIVE WORKED FOR THE NYC DEPARTMENT FOR THE AGING OR THE NYS COMMISSION FOR THE BLIND AND VISUALLY HANDICAPPED?

If yes, name relationship, date _____

and position _____

HAVE YOU EVER BEEN CONVICTED OF A CRIME OR HAVE A PENDING ARREST THAT HAS NOT BEEN EXPUNGED, SEALED OR PARDONED? Yes No

If yes, when? _____

A criminal conviction will not necessarily be a bar to employment. To help us evaluate your application, please describe the nature of the offense for which you were convicted, the circumstances surrounding the commission of the offense and your subsequent rehabilitation.

Education and Training

School	Major	Date	Degree

Other Training, Honors, and Awards

Experience

	Most Recent Employer	Previous Employer	Previous Employer
Company			
Address			
Supervisor name			
Supervisor phone			
Your job title			

	Job Description	Job Description	Job Description
Dates Employed			
Salary			

Name			
Relationship			
Phone			
Address			

References

SINCE EMPLOYMENT IS CONTINGENT UPON A SATISFACTORY BACKGROUND REVIEW AND HIRING IS PROVISIONAL BASED ON VERIFICATION OF INFORMATION, I AUTHORIZE VISIONS TO COMPLETE A BACKGROUND CHECK. WE ASSURE YOU THAT WE TAKE STRICT PRECAUTIONS IN PROTECTING YOUR PERSONAL INFORMATION.

Signature of Applicant

Date